

**BYLAWS OF THE CALIFORNIA ASSOCIATION OF DANCE/DRILL TEAM
DIRECTORS, INC. (CADTD)**

A California Nonprofit Public Benefit Corporation

ARTICLE I

NAME

The name of the organization shall be the California Association of Dance/Drill Team Directors, hereafter referred to as CADTD.

ARTICLE II

CORPORATE OFFICES

- 2.1 Principal Office. The Board of Directors (“Board”) shall fix the location of the principal executive office of CADTD at any place within or outside of the State of California.
- 2.2 Change of Address. The county of CADTD’s principal office shall be any county in the State of California. The principal office can be changed only by amendment of the Bylaws and not otherwise.

ARTICLE III

OBJECTIVE and PURPOSE

- 3.1 Objectives and Purpose. The primary objectives and purposes of CADTD shall be to promote and develop dance and drill team programs in California. CADTD will draw its membership from elementary, middle, high school and independent dance/drill teams, choreographers, adjudicators and other businesses affiliated with the dance/drill team activity.
- 3.2 Dedication of Assets. The Property of CADTD is irrevocably dedicated to educational purposes. Upon the dissolution or winding up of CADTD, its assets remaining after payment, shall be distributed to a nonprofit fund, foundation or corporation.

ARTICLE IV

BASIC POLICIES

- 4.1 CADTD shall be a nonsectarian, nonpartisan and non-commercial organization.
- 4.2 CADTD may affiliate with other professional Dance/Drill organizations if approved by the CADTD Board of Directors, hereafter referred to as the Board.
- 4.3 Members of CADTD may represent the organization in official capacities only with the approval of the Board.

ARTICLE V
FISCAL AND MEMBERSHIP YEAR

The fiscal and membership year will begin on July 1 and end on June 30 each year.

ARTICLE VI
MEMBERSHIP

6.1 Membership in CADTD shall include 4 categories: Active, Associate, Business, Retired and Honorary Life. Any person representing CADTD in an official capacity must be a member.

6.2 Active membership in CADTD shall be open to dance/drill directors, coaches, choreographers, and judges who are currently working full time in the dance/drill activity in California. Active members shall enjoy full rights and privileges of CADTD membership.

6.3 Associate membership shall be open to include part time assistants, coaches, choreographers, judges and any person associated with the dance/drill activity. Associate members shall enjoy full rights and privileges of membership excluding the right hold office.

6.4 Business membership shall include vendors and business that are directly related to the dance/drill activity. Business members shall enjoy full rights and privileges of membership excluding the right hold office.

6.5 Honorary Life membership shall include members selected by the current Board for their significant contributions to the CADTD organization and dance/drill activity. Honorary life members may be appointed to the Advisory Board.

6.6 Annual dues shall be determined by the Board. Any change in annual dues shall be submitted to the membership for approval on the annual election ballot. Honorary Life members shall pay no dues.

ARTICLE VII
BOARDS

7.1 The CADTD Board of Directors (Board) shall consist of the following Officers: President, Vice President, Secretary, Treasurer, State Championship Chair, and appointed representatives.

7.2 The CADTD Advisory Board shall consist of appointed Honorary Life members and Retired members.

ARTICLE VIII
BOARD OF DIRECTORS

8.1 The Board of Directors shall be elected biennially for a two-year term. All Board members must be Active members living in California.

8.2 The President may appoint representatives to serve on the Board, subject to Board approval. Representatives shall server in an advisory/liaison capacity only.

8.3 The Board shall have the exclusive authority to control and transact all the business of CADTD and fill board vacancies as necessary. Board members may be removed from office for not fulfilling their duties/obligations, lack of attendance at meetings/events, actions not in the best interest of CADTD.

8.4 Meetings of the Board shall be held monthly as set by the President. Location to be determined by the board.

ARTICLE IX
DUTIES OF BOARD OF DIRECTORS

9.1 The President shall:

- a. Establish the times, locations, and agenda for all general membership meetings of CADTD and the monthly Board meetings.
- b. Serve as presiding officer at these meetings, conducting all business related to the CADTD organization.
- c. Appoint representatives, committees as needed to serve CADTD.
- d. Administer the affairs of CADTD and serve as the key representative of CADTD to all other outside organizations related to the dance/drill activity.
- e. Serve as one of the three authorized parties to sign CADTD checks.
- f. Provide leadership and promote advocacy in the Dance/Drill arena and represent CADTD in all of it's official functions.

9.2 The Vice President shall:

- a. Assume the duties of the President in his/her absence.
- b. Assist the President in his/her administration of the business of CADTD.
- c. Lead the organization with the annual membership drive, dance convention and upkeep of the CADTD website.
- d. Keep the communication with the organization regular with emails, newsletters and website updates.
- e. Maintain a current membership roster.

9.3 The Secretary shall:

- a. Record all minutes of the membership and Board meetings and forward copies to the Board prior to the next meeting as well as the Vice President for website posting.
- b. Maintain all written correspondence with regard to the CADTD organization.

c. Maintain a record of bylaws, rules and current additions, corrections and/or amendments.

9.4 The Treasurer shall:

- a. Oversee all funds received by the CADTD organization and their proper disbursement.
- b. Prepare an annual budget to be adopted by the Board at the first meeting of the fiscal year.
- c. Publish monthly statements of accounting including income and expenses of the CADTD organization.
- d. Be one of the three authorized parties to sign checks.
- e. Arrange for any and all cash/deposits for all CADTD events.
- f. Arrange for the filing of yearly taxes for the organization.

9.5 Appointed Chair Positions (appointed by President, approved by Board)

- a. CADTD Fall Convention Chair: Oversee and direct all event preparation and planning of the CADTD Fall Convention Event
- b. State Championship Chair: Oversee and direct all event preparation and planning of the CADTD State Championship Event.
- c. Any other committee/chair leadership as needed by the President and the CADTD organization.

ARTICLE X
THE ADVISORY BOARD

10.1 The Advisory Board shall consist of Honorary Life Members and Retired Members who are appointed by the current Board of Directors.

10.2 The Advisory Board shall serve in an advisory capacity only convening twice annually: at the Fall Convention and for scholarship selection.

ARTICLE XI
DUTIES OF THE ADVISORY BOARD

11.1 The Advisory Board shall:

- a. Attend the annual general membership meeting/s.
- b. Serve as the annual scholarship committee. Scholarship applications will be send to the Advisory Board along with a budget for awards as set by the Board of Directors annually.
- c. Serve as Nominating Committee and facilitate the election process for the new Board of Directors every 2 years.

ARTICLE XII
MEETINGS

12.1 An annual meeting of the CADTD general membership will be held at the annual CADTD Fall Convention. Additional meetings may be called by the President as needed.

12.2 The CADTD Board meetings shall be called regularly/monthly by the President. A quorum shall be a majority of the voting members of the Board.

ARTICLE XIII
NOMINATIONS AND ELECTIONS

13.1 The Advisory Board shall serve as the Nominating committee for Board elections. In their absence, other CADTD Retirees may also serve.

13.2 The Nominating Committee shall:

- a. Solicit nominations for positions in April every 2 years.
- b. Present a slate of candidates to the membership for voting in May.
- c. Facilitate the voting of the Board of Directors and notify the membership of the election results in June.

ARTICLE XIV
AMENDMENTS

14.1 These BYLAWS may be amended by a 2/3 vote of eligible CADTD members at the annual general membership meeting. All proposed amendments shall be presented by the current Board of Directors.

**Bylaws revised August 2016. Board to approve September 2016 to present at the general membership meeting October 2016. Respectfully submitted by past-president, Jen Shetland.*